

**1<sup>st</sup> June 2021 – Meeting Tracker - FINAL**

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
<b>1.</b>	<b>Attendees, Apologies &amp; Introductions</b>				
	<b>Present</b>	Ross Henning (WC) Adrian Foster (WC) Kirsty Rose (WC – Officer) Lesley Palmer (Grittleton PC) Neil Hutton (Seagry PC) Robert Whitrow (Langley Burrell PC) Anthea Kelsall (Biddestone PC) Ian Vout (Great Somerford PC) Alex Hall (Kington St Michael PC) Laurence Cable (Chippenham Cycling Development Group)			
	<b>Apologies</b>	Nick Botterill, Claire Cape, Kathryn MacDermid, Liz Alstrom, David Arnup			
	<b>Observers</b>	Heather Rae (CTC), Mark Hammond (Great Somerford PC)			
<b>2.</b>	<b>Notes of the last meeting (2<sup>nd</sup> February 2021)</b>				
		The minutes and recommendations of the previous meeting held on the 2nd February 2021 were to be considered at the Chippenham Area Board scheduled for the 10 <sup>th</sup> February 2021.			

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		<b>Please Note:</b> All priority 1 CATG issues requiring design / investigation were suspended on the 1st March and recommenced on the 1st September 2020			
<b>3.</b>	<b>Finance</b>				
		<u>Financial position at 1<sup>st</sup> June 2021</u>  (a) 2021-22 allocation = £17,403 (b) 2020-21 underspend = £20,436.99 (c) 2021-22 3 <sup>rd</sup> party Contributions = £49,825 (d) Total Budget for 2021-22 = £87,664.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2020-21) = £55,400  (f) Current Balance = <b>£32,264.99</b> (d-e)			
<b>4.</b>	<b>Annual Dropped Kerbs Exercise</b>				
		<b>17/11/20.</b> 2 no sites Conway Way / Queens Crescent, Conway Road / Arundel Close. Both sites require additional footway works. Estimate of £4,000 <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a> <b>Agreed</b> – Move to Priority 1 and allocate £4000 subject to acceptance of additional contribution and reduction in verge area by Chippenham TC  <b>02/02/2021</b> The funding contribution and reduction in verge area has been agreed by Chippenham TC. Works pack to be prepared and issued.	<b>01/06/2021</b> Construction to start 01/06/21  Suggestions for dropped kerb sites for 21/22 to be put forward for consideration at next CATG meeting.		<b>All</b>

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<b>5.</b>	<b>Freight Assessment and Priority Mechanism (FAPM) exercise</b>				
	<b>Standing item for update</b>	<b>25/06/19</b> SD explained that all freight requests are on hold pending publication of new freight strategy as part of LTP in 2020. CATG's can still support requests but must fund investigatory work and implementation costs.	<b>01/06/2021</b> No update to report.		
<b>6.</b>	<b>Major Maintenance in 2021-22</b>				
		<b>01/06/2021</b> Major maintenance list for 2021/22 was included in via email, but can also be found here: <a href="#">Highways Asset Management - Wiltshire Council</a>			
<b>7.</b>	<b>Priority One Schemes</b>				
	<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> <li>• A summary will be retained</li> <li>• The entry will be “greyed out” to indicate scheme in progress and no further discussion is required at the CATG meeting unless otherwise indicated.</li> <li>• MR will provide updates</li> <li>• The item will be removed once the scheme has been implemented</li> <li>• A <u>maximum</u> of 5 LIVE priority 1 schemes to be progressed at any one time.</li> </ul>				
<b>7.1</b>	<b>6431</b> – HGV traffic ignoring signs & increased traffic through Kington Langley	<b>30/04/20</b> Ringway have indicated they are unable to undertake work on the A350 without lane closures. Unfeasible due to high cost. MJR to look again at design options.  <b>01/09/20</b>	<b>01/06/2021</b> Days Lane advance warning of weight restriction sign now installed on A350.  To be removed from tracker.	1	

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		<p>Opportunity missed for new sign to be erected during lane closure during 1<sup>st</sup> week of May. Option for May 2021 implementation to be discussed with Kington Langley PC.</p> <p><b>17/11/20</b></p> <p>On hold pending action in 2021 during A350 lane closures for maintenance.</p>			
7.2	<b>5827</b> – Installation of four sets of White Gates and associated improvements, Biddestone	<p><b>01/09/20</b></p> <p>Design work to recommence early September. Target deadline of 31<sup>st</sup> March 21 for Gateways, signs and resurfacing works. Imprinted concrete will be delayed until 2021/22.</p> <p><b>17/11/20</b></p> <p>Updated design and costing presented to Biddestone PC. (£47k) Road closures for surfacing works booked 8/9th February 2021.</p> <p>Note: Footway area adjacent to turnpike cottage to be included in 'Texprint' surface areas</p>	<p><b>01/06/21</b></p> <p>Surfacing works undertaken in May ahead of Texprint surfacing installation w/c 14<sup>th</sup> June.</p> <p>Gateway and signing to follow later in financial year – to be agreed with PC prior to works order being raised.</p>	1	KR
7.3	<b>6846</b> - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p><b>18/02/20</b> Group agreed to promote proposed Nettleton Road warning sign and SLOW marking to Priority 1. Cost £400 PC to contribute 25%</p> <p>20mph limit on hold pending publication of 20mph update report, expected in spring/ summer 2020</p> <p><b>30/04/20</b> Order issued for warning sign and 'SLOW' on Nettleton Road. Awaiting implementation.</p> <p><b>01/09/20</b></p> <p>Sign and SLOW marking complete. 20mph issue on hold pending publication of report. To be greyed out. If 20mph limit does not go ahead the PC have requested the existing 30mph limit be extended.</p>	<p><b>01/06/21</b></p> <p>No further update.</p>	1.	KR

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		<p><b>17/11/20</b> Publication of 20mph assessment report remains on hold. To be considered further following publication of report.</p>			
<b>7.4</b>	<b>4-20-10</b> Parliament St / Chippenham	<p>Laurence Cable made a presentation to members and is seeking changes at the existing footway link between Parliament Street and Little Down to create a shared access for cyclists and pedestrians.</p> <p><b>01/09/20</b> Members agree to proceed and move to Priority 1. Further investigative work required. No monetary allocation to be made at this stage</p> <p><b>17/11/20</b> MR has visited site. Significant work required. Waiting restrictions in little down will be required. NOTE - Topo survey required prior to design work taking place. Estimate £1,500.</p> <p>Agreed – Allocate £1500 for a topo survey prior to design work taking place</p> <p><b>02/02/21</b> Topo survey ordered. Await completion to allow design work to commence.</p>	<p><b>01/06/2021</b> Topo survey received. An engineer has been allocated to progress the design when workload allows.</p> <p>KR to arrange site meeting with Laurence Cable and Adrian Foster</p>	<b>1.</b>	
<b>7.5</b>	<b>4-20-2</b> Draycott Cerne	<p>PC request a formal review of the speed limit on B4122 from J17 of M4 to the junction with B4069 leading to a reduction from the national speed limit (60mph) to 40mph. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>01/09/20</b> Members supported this request and felt a review of the current speed limit was justified. However as the changes identified on the B4122 were largely due to development works, funding for any speed limit re-assessment should be</p>	<p><b>01/06/2021</b> Speed limit assessment to undertaken by Atkins. This will be after June 21<sup>st</sup>.</p>	<b>1.</b>	<b>KR</b>

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		<p>found from another source i.e. Section 106 monies. MR to speak to Development Control and report back to group</p> <p><b>17/11/20</b> Contact made with development control. No provision within Section 106 agreement to permit speed limit assessment work. Funding would be required from the CATG. Current estimate from Atkins £2500</p> <p><b>Agreed</b> – Move to Priority 1 and allocate £2500 for speed limit assessment on B4122. 25% contribution from PC £750.00</p>			
7.6	4-20-8 Various sites Chippenham	<p><b>Chippenham Town Council</b> - We would like to fund and produce new 'Welcome to Chippenham' signs at the 6 main entry points to the town. We would like all existing Welcome to Chippenham signs to be removed</p> <p><b>17/11/20</b></p> <p><b>Agreed</b> – Move to Priority 1 Note: Fully funded by Chippenham TC</p>	<p><b>01/06/2021</b> Signing works with Mark Stansby. Ongoing discussions with TC to agree sign proofs to allow estimate to be produced.</p>	1.	
7.7	4-19-5 Hill Rise / Barrow green	<p><i>Request for 20mph limit and speed humps on Hill Rise / Barrow Green.</i></p> <p><b>18/02/19</b> Group appreciated the level of feeling and concern relating to this request. The length covering Hill Rise and Barrow Green is approx. 1km and would require extensive traffic calming which would have a significant impact on road side parking. The cost is also likely to be high. The group felt it was essential that proposals must be evidence led and it was important to garner speed data before deciding what action, if any, to take. Sites for Metro-counts to be agreed.</p> <p><b>01/09/20</b></p>	<p><b>01/06/2021</b> KR to arrange a site meeting with Kathryn MacDermid and Ross Henning</p>	1.	<b>KR</b>

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		<p>Metro-count sites agreed. Counts remain outstanding due to Covid-19. Counts to restart once schools return. MR to report findings to next meeting.</p> <p><b>02/02/21</b> Traffic survey results circulated with note tracker. KR to review options for improvements other than speed humps with the aim of raising awareness of pedestrians.</p>			
7.8	4-20-16 St Pauls Primary School, Chippenham	<p>Request for 4no direction signs for school. Traffic Engineer advises that signage for St Paul's School could be added to the existing posts for The Rise Children's Centre (two signs back to back in the four locations shown on the attached map) and has estimated the cost will be approx. £400. The Town Council supported this request at a PET Committee meeting on 19 November 2020 and agreed to pay £100 towards the cost.</p> <p><b>02/02/21</b> CATG agreed support for scheme and funding of £300.</p> <p>To be moved to priority 1</p>	<p><b>01/06/21</b> Signs have been ordered. Awaiting installation.</p>	1	KR
7.9	4-21-2 Park Farm bends, C86	<p>Request for installation of an effective signage and warning system at the location. It must be effective in reducing vehicle speed and hence the occurrence of incidents. This could take the form of chevrons, painted rumble-strips, speed-activated illuminated signs or other means.</p> <p>The Parish Boundary Yatton Keynell – Grittleton bisects the double bend, Yatton Keynell Parish Council discussed 7th December 2020 &amp; Grittleton Parish Council 18th January 2021. It's agreed to share the Parish Council contribution between the two Parish Councils. GPC request that any proposal is discussed with the property owner at the site. PC's would be</p>	<p><b>01/06/21</b> Proposal for signing and road markings circulated with tracker. Estimated cost is £1890. Road markings to be delivered through ad-hoc lining programme therefore reducing overall cost.</p> <p>Funding agreed. Order to be raised.</p>	1.	KR

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		<p>agreeable to M Rose’s proposal of adding “Reduced Speed Now” signs to the double bend signs and to repaint the “SLOW” in both direction along with addition of yellow bars.</p> <p><b>02/02/21</b> CATG agreed to support this request. GPC and YKPC agreed to joint fund 30% contribution. KR to prepare plan and estimate.</p> <p>To be moved to priority 1.</p>			
<b>8.</b>	<b>Priority Two / Pending Schemes</b>				
<b>8.1</b>	<b>5753</b> - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p><b>25/06/19</b> Issue to remain on hold pending future resurfacing works on Queens Crescent</p> <p><b>18/02/19</b> Cllr O’Neil to work with Queens Crescent school on update travel plan.</p> <p><b>17/11/20</b> No update to report</p>	<p><b>01/06/2021</b> No update to report. Ross Henning to speak with Peter Hutton re school and travel plan.</p>	<b>2</b>	<b>RH/PH</b>
<b>8.2</b>	<b>6144</b> – Speed reduction to 20mph for High Street in Chippenham	<p><b>16/09/19</b> Standalone 20mph covering High Street in isolation not possible due to length &lt; 300m. MJR attended PET meeting 16/05/19 to discuss 20mph limits. Agreed to place issue on hold pending formation of working group to look at viability of wider 20mph limit exercise in Chippenham. Report back to future meeting.</p> <p><b>17/11/20</b> Publication of 20mph assessment report on hold . Chippenham TC would like some temporary advisory signs for the High street to be erected on Market day. Engineer to agree sign and order.</p> <p><b>02/02/21</b></p>	<p><b>01/06/2021</b> KR to discuss with TC and order sign if required.</p>	<b>2</b>	<b>KR</b>



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		MR to provide sign detail to KR. Sign to be agreed and ordered.			
8.3	4-19-1 Yatton Keynell	<p><b>25/06/19.</b> Response received from YKPC. They would like the speed limit to be extended but if this isn't possible they would ask the gateway surfacing to go down at the current terminal point. Estimated cost £4000</p> <p><b>16/09/19.</b> Members suggested this issue is considered later once development of the Phillips Bodywork site has taken place. To remain on hold.</p> <p><b>01/09/20</b> Issue remains on hold pending possible section 106 monies</p> <p><b>02/02/21</b> YKPC are in contact with Debbie Evans at WC with regard to available CIL monies from this development. YKPC to update CATG in due course</p>	<p><b>01/06/2021</b> To remain on hold at request of YKPC. Update on CIL monies to be provided by YKPC with regard to decision to fund gateway surfacing.</p>	2.	
8.4	4-20-3 Hardenhuish Avenue Chippenham	<p>Concerns relating to speeding vehicles and rat running traffic. Request for traffic calming to slow down traffic. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>01/09/20</b> Metro counts to take place to establish speed and volumetric data on Hardenhuish Avenue / Yewstock Crescent. MR to report results to next meeting.</p> <p><b>17/11/20</b> Monitoring sites to be agreed. Note delay to all MC request of approx. 3-6 months due to large backlog across county. SDR(s) may be required due to parked cars</p> <p><b>02/02/21</b> No further update. All traffic surveys on hold due to lockdown restrictions.</p>	<p><b>01/06/2021</b> Traffic surveys to resume once all lockdown restrictions are eased.</p>	2.	

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8.5	4-20-4 B4039 Hillside Burton	<p><i>"It is well known to residents of Burton as being very dangerous for walkers due to the narrow width combined with the slow bend in the road on Hillside".</i></p> <p>An investigation of options to reduce the speed of traffic and thus make the road safer for pedestrians including a reduction in speed limit and traffic calming measures.  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>01/09/20</b> MR to arrange site meeting with David Kerr.</p>	<p><b>01/06/2021</b> Engineer to arrange site meeting with parish representative.</p>	2.	KR
8.6	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store.</i> <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>02/02/21</b> Issue on hold pending outcome of Tranche 2 cycle scheme</p>	<p><b>01/06/2021</b> The proposal for Bristol Road as part of the Tranche 2 bid is not being progressed.</p> <p>It was agreed that a pedestrian crossing assessment should be undertaken between Bumpers Roundabout and the junction with Hungerdown Lane. Funding for survey agreed at £1000. Contribution from CTC to be confirmed.</p>	2	
8.7	4-20-11 Fairfoot Close to Gascelyn Close	<p>Request for new cycle link. Including path widening to 3m, realigning to avoid need to move trees or lamp column, and converting to shared use. Appropriate signage and path markings to indicate shared use. Dropped kerb + 'keep clear' markings at Fairfoot Close (to prevent parked cars from blocking entrance/exit to path). Works to smooth out trench at Gascelyn Close end of path. Overall length approx. 45m</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> <b>17/11/20</b></p>	<p><b>01/06/2021</b> The link in question is not part of the adopted highway or an existing Right of Way. The land is partially under Wiltshire Council ownership but not in its entirety.</p> <p>Initial review indicates that there may be scope to introduce a cycle track</p>	2	KR

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		<p>Group expressed support for proposal. Shared use will require conversion under the Cycle tracks Act 1984. Objections would require Secretary of state approval and possible public enquiry. Engineer to examine issue further and report back to group</p> <p><b>02/02/21</b> Engineer to examine issue further in relation to LTN1/20 and report back to group</p>	<p>alongside the footpath, however this would need a land dedication from the current landowner.</p> <p>KR to determine ownership</p>		
8.8	4-20-12 Baydons Lane to Long Close	<p>Request for widening of footpath between Baydons Lane and Long close to create traffic-free cycle route between the town centre, eastern suburbs (north of London Road) and Abbeyfield School. Overall length approx. 210m. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>17/11/20</b> Engineer to arrange site meeting to look in more detail before next meeting.</p> <p><b>02/02/21</b> Site meeting to be arranged in due course and request reviewed in relation to LTN1/20</p>	<p><b>01/06/2021</b> Location is part of existing right of way network and is not adopted highway or within WC ownership. Permission from the landowner and RoW would be required before any legal changes could be made. Dedication of land may be necessary and widening the route may also require additional land.</p> <p>KR to determine ownership</p>	2.	<b>KR</b>
8.9	4-20-13. Various locations Chippenham	<p>Chicanes in shared-use paths create obstacles for cyclists and completely exclude certain users. New Government guidelines in Cycle Infrastructure Design (LTN 1/20) strongly advocate against the use of chicane barriers. Request for removal at the following sites:</p> <ol style="list-style-type: none"> <li>1. On path linking Methuen Park to Pheasant roundabout (to the side of MRG garage)</li> <li>2. Monks Way: barrier at end of shared-use path leading to Pewsham Park – not highway but RoW</li> <li>3. Path linking Evans Close to Langley Road</li> <li>4. Drake Crescent, where shared-use path crosses road (2x chicanes) One side adopted highway/one side RoW</li> </ol>	<p><b>01/06/21</b> WC in -house safety auditor is to review the locations. Laurence Cable to be included in site visits if possible.</p>	2.	<b>Gary Ashton</b>

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		<p>5.Path linking Hardenhuish Lane to Old Hardenhuish Lane (2x chicanes) (partially adopted highway)</p> <p>6.Bristol Road, south of football club car park</p> <p>7.Easton Lane at Haystack Avenue (2x chicanes newly installed by Hunters Moon developers)</p> <p><b>17/11/20</b> Engineer to arrange meeting to look in more detail at sites before next meeting.</p> <p><b>02/02/21</b> Site meeting to be arranged in due course</p>			
8.10	4-20-14 Lowden Hill, Chippenham	<p><i>“The traffic speed coming up Lowden Hill from Sheldon Road end is too fast. The give way markings (installed 7/8 years ago) are not properly observed and many drivers seem unaware that traffic potentially joins from both sides and that the road changes to two-way from this point. They are unprepared for merging or on-coming traffic nor for any obstacle in the road as they come over the brow of the hill (tragically a man was fatally run over here in 2018). Vehicles are regularly observed coming from the A4 end to take their chance going the wrong way up the one-way section of the road”.</i></p> <p><i>“The give way road markings have badly worn and need re-doing to highlight the junction. I would also suggest that if bollards with a reflective panel were placed either side of the road, it would increase the likelihood of traffic slowing down at this point. Painting 'one-way' on the road at the point the vehicles pull in (just after Turnpike Cottage) might discourage All in all these measures would make it a safer junction”.</i></p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>17/11/20</b> Lowden Hill forms part of the EATF Tranche 2 bid to the DfT which would see the length in question closed to through traffic. Suggest waiting for outcome of Tranche 2 bid before agreeing any further action.</p>	<p><b>01/06/21</b> The proposal put forward in the Tranche 2 bid will not be progressed.</p> <p>Road markings to be reported for refreshing as part of maintenance programme.</p> <p>Item to be remain on tracker for further consideration.</p>		<b>KR</b>

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8.11	4-20-15 C151 Ford	<p>C151 in village of Ford, from junction with A420 to limit of village, particularly from White Hart Inn to the gateway by the River bridge and access to Bybrook Valley on the Macmillan Way, opposite the entrance to the property - Doncombe Mill.</p> <p>Request for:</p> <ol style="list-style-type: none"> <li>1. Demarcation of a pathway, the suggestion is for a different colour tarmac/paint to be used to highlight the ideal place for walkers to walk and as a visual identifier to vehicles that there may be pedestrians</li> <li>2. Warning triangle signs – warning of pedestrians</li> <li>3. More speed signs to make drivers fully aware of the speed limit, current signs while spaced correctly are not ideally placed for bends and visibility.</li> <li>4. Possible introduction of a 20mph</li> </ol> <p>Increased policing of speed by Wiltshire constabulary <b>17/11/20.</b></p> <p>Speed survey has been requested. Engineer to look at site with Parish council once Covid-19 restrictions are lifted to discuss options before agreeing way forward. On-carriageway flow chart to be provided to members.</p> <p><b>02/02/21</b> KR and MR to discuss outcome of site meeting and proposals. Plans to be prepared for parish council consideration when scheme becomes priority 1.</p>	<p><b>01/06/21</b> To be moved to priority 1. KR to prepare plans for consideration by PC.</p>	1	KR
8.12	4-21-1 Shared Use Path – Island Park	<p><b>02/02/21</b> Widen all paths in Island Park to at least 3.0m, in line with the Government’s new Cycle Infrastructure Design Guidance LTN 1/20, section 6.5.7. Install wayfinding signage at both ends of the High Street, as well as key points in park, to make cyclists aware of the Island Park path as a ‘High Street bypass’ route, and to provide information about other destinations that can be reached via this path.</p>	<p><b>01/06/21</b> The paths in Island Park are not adopted highway nor part of the RoW network.  KR to determine ownership</p>	2	KR

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		<p>Chippenham Cycling Development Group to be invited to provide CATG with additional information regarding overall cycle strategy and aims in order to allow a greater overview and insight into these individual schemes. This may be in the form of an additional CATG meeting.</p> <p>This scheme request is to be on hold until the above information sharing has taken place.</p>			
<b>9</b>	<b>New Requests submitted since the last meeting</b>				
<b>9.1</b>	<b>4-21-3</b> Car park, Timber Street/A4 War Memorial	<p>Cars entering the car park by the war memorial against the flow of traffic. The no entry sign cannot be seen by cars coming from Timber Street causing cars to enter the car park from the war memorial end. The one sign that is there is currently not angled in to be seen from motorists entering from A4/London Road. There have been several instances of road rage as cars meet head on. It is a one way system entering from the Rose &amp; Crown end.</p> <p>Request</p> <ol style="list-style-type: none"> <li>1. Reposition the existing no entry sign so it can be clearly seen by motorists entering from A4/London Road.</li> <li>2. A second no entry sign positioned to be seen by motorists entering from Timber Street.</li> <li>3. Ideally a painted no entry sign on the road.</li> </ol>	<p><b>01/06/21</b> Signing to be reviewed.</p>	<b>2</b>	
<b>9.2</b>	<b>4-21-4</b> Langley Road Chippenham	Request for traffic calming on Langley Road, subject to results of traffic survey (requested by CTC)	<p><b>01/06/21</b> KR to further liaise with Highways DC. Possible installation of double mini roundabout proposed which will have a traffic calming request.</p>	<b>2</b>	

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			Traffic survey requested by CTC to be undertaken when all restrictions are lifted.		
9.3	4-21-5 Westmead Lane, Chippenham	Request for widening of footway on Westmead Lane to improve pedestrian access to/from Bowles Court. Pedestrians currently walking in carriageway due to insufficient width when using rollators etc. Potential conflict with HGVs accessing Wessex Water site.	<b>01/06/21</b> KR to review planning details for skate park to determine if any improvements to access. Footway widening to be investigated.	2	
9.4	4-21-6 Malmesbury Road, Chippenham near John Coles Park	Installation of a controlled crossing to reduce the risk of serious accident. A pedestrian crossing assessment was undertaken in 2019 which highlighted both speeds in excess of 35mph (85th percentile) and limited forward visibility. Whilst these factors clearly increase the risk to pedestrians they also meant a crossing was not recommended due to the risk of rear end shunts. I would like other options to be considered to reduce the risk to pedestrians: - Alternative crossing locations away from the corners - Physical speed control - More active signage - Speed camera	<b>01/06/21</b> KR to circulate previous pedestrian assessment with notes for review.	2	
9.5	4-21-7 Footpath between Avebury Road and Queens Crescent	Barrier creates a pinch point in path that prevents pushchair/mobility scooter/wheelchair access. Request removal of barrier and replacement with row of bollards placed such that legitimate users can use the path.	<b>01/06/21</b> Laurence Cable reported barrier has been amended since issue raised but KR to check if this sufficient to accommodate mobility scooters etc.	2	
9.6	4-21-8 Brunel Court, Rowden Hill	Parking is limited and the area on the left as you enter the court was previously available for visitors, tradesmen etc for parking. I believe this is mostly Council owned land but it is now being rented as private parking, designated by chains, precluding it's free use by residents. There is also	<b>01/06/21</b> Land ownership to be checked.	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>a large container owned by no 3 which is at odds with the residential appearance of the Court. together with the parking chains is detrimental to the look of the Court.and is a considerable detriment to those living in the Court</p> <p>Request – investigation in ownership and return to available parking if possible</p>			
9.7	4-21-9 Abbeyfield School	<p>Install appropriate signage along Stanley lane informing road users of the school.</p> <p>Relocating national speed limit signage further away from the entrance to the school and sufficiently away from Stanley Park sports ground also.</p> <p>Installation of either a pelican crossing or a pedestrian crossing to enable a safe crossing point for Stanley lane. This will benefit students and users of the Stanley Park sports facility by illustrating a safe crossing point.</p> <p>Removal of drop kerb within the junction of the school and installation of barriers to restrict crossing at this point.</p>	<p><b>01/06/21</b> Site observations to be undertaken to determine next steps.</p>	2	
10	<b>AOB –</b>				
10.1	<p>The following issues were raised:</p> <ul style="list-style-type: none"> <li>Request for pedestrian crossing at Kington St Michael – between The Ridings and The Close. A highways improvement request form is to be submitted.</li> <li>Request for a site meeting at Upper Seagry to discuss general speeding concerns. Highway improvement request form to be submitted.</li> <li>Warning sign on approach to stone bridge in Upper Seagry is missing following collision. KR to raise with David Arnup.</li> </ul>				



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
<b>Agreement of Priority One issues</b>					
11.	<p><b>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time)</b> Note: Issue which are ‘Greyed out’ indicate schemes where orders have been issued / about to be issued but await implementation.</p> <p><b>Any issues highlighted in Yellow are awaiting agreement from the Area board</b></p> <ol style="list-style-type: none"> <li>1. 5827 – Village Gateways, Biddestone. Cost to be fully funded by Biddestone Parish Council. Design time only required.</li> <li>2. 4-20-10 Parliament Street – New Shared use Cycle / pedestrian link Topo Survey (CATG £1125.00, TC £375.00)</li> <li>3. 4-20-8 Various sites Chippenham – Welcome to Chippenham Signs (Fully funded by Chippenham TC)</li> <li>4. 4-20-16 St Pauls Primary School Signing (CATG £300, TC £100)</li> <li>5. 4-21-2 Park Farm Bends, C86 – (CATG £1323, PC £567 (shared between both PC))</li> <li>6. 4-19-5 Hill Rise/Barrow Green, Chippenham – design time only at this stage</li> <li>7. C151 Ford – design time only at this stage</li> <li>8. Bristol Road, Chippenham – Pedestrian Crossing Assessment (CATG £700, TC £300 tbc)</li> </ol>				
12.	<b>Date of Next Meeting - 7<sup>th</sup> September 2021</b>				

## Highways Officer – Kirsty Rose

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£30,041.99**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications – none**

